



METAMORA PARK DISTRICT

Regular Meeting Minutes

Date and Time of Meeting: Wednesday, February 28, 2024, at 7:00 p.m.

Location of Meeting: Village Hall, 102 N Davenport St., Metamora, IL 61548

Minutes Prepared by: Katie Garber, Executive Director and Secretary

Call to Order

Pledge	Performed at 7:00 p.m.
Roll Call	Myranda Driskell, Kari Ray, and Renee Udell were in attendance. All were present.

Public Input

Dawn Smith	Dawn Smith, Metamora resident and Illinois Prairie District Public Library director, expressed her interest in being appointed to the Park District board.
Jessica Wagner	Jessica Wagner, Metamora resident, expressed her interest in being appointed to the Park District board.

Changing of the Board

Jessica Wagner	Udell made a motion to appoint Jessica Wagner to the Metamora Park District Board. Ray seconded the motion. All voted in favor. Motion passed. Myranda Driskell, President, read Jessica Wagner the oath of office. Jessica Wagner accepted the oath and took a seat on the Park District Board.
Dawn Smith	Udell made a motion to appoint Dawn Smith to the Metamora Park District Board. Ray seconded the motion. All voted in favor. Motion passed. Myranda Driskell, President, read Jessica Wagner the oath of office. Jessica Wagner accepted the oath and took a seat on the Park District Board.
Myranda Driskell	President Driskell announced that she was resigning from the Park District Board to be officially in effect at the end of the meeting.

Treasurer's Report

Treasurer's Report	<p>Treasurer Rebecca Eisele gave the Treasurer's Report. The commissioners reviewed the report. There were no major questions on the report.</p> <p>Udell made a motion to approve the Treasurer's Report as provided. Ray seconded the motion. All voted in favor. Motion passed.</p>
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Consent Agenda

Review of Consent Agenda	<p>The commissioners reviewed the presented meeting minutes. No typos or errors were found.</p> <p>Garber shared some key points from her Director's Report. She informed the board that she will be attending an online grant writing course to start learning more about that process. Garber also stated that she has been researching some other options for classes for summer programming.</p> <p>For committee reports, Jamie Shuda, pool manager, and Garber have begun working on things for the pool and the start of the season. There are going to be some quotes coming for some of the major expenses for the pool. Garber shared the new rates her and Shuda came up with, and the board agreed the rising rates were justified. The pool clean-up day was proposed as well as ways to ensure people sign up for the pool clean-up day. Driskell brought up the MAST contract and proposed a \$5 raise in rate per swimmer as well as limiting the free pool passes to swimmers only. The board discussed the potential of having one or two nights where the pool is open for night swims.</p>
Approval of Consent Agenda	<p>Ray made a motion to approve the Consent Agenda including:</p> <ul style="list-style-type: none">Minutes of the Regular Meeting on January 10, 2024Minutes of the Executive Session on January 10, 2024Director's ReportCommittee reports as orally presented at tonight's meeting <p>Udell seconded the motion. All voted in favor. Motion passed.</p>

Informational Items

AMP Text Marketing Program Quote	<p>Garber presented the text marketing program quote. She suggested holding off on rejoining the program for next year since the Village has a program that the Park District could potentially join after the intergovernmental agreement is passed. The board agreed this is the best course of action.</p>
Park Foundation Reimbursement Forms	<p>Garber showed the board some reimbursement forms she needed them to sign to be able to turn them into the Park Foundation. The expenses being turned in are the new office printer as well as Shine a Light expenses.</p>
Statement of Economic Interest Forms	<p>Statement of economic interest forms were distributed to board members to be filled out and returned at the next meeting.</p>
Pool Filter Sand Change	<p>The board was informed of an optional expense for the pool. The sand will need changed out of the filters at the pool, and this is coming due for this season or the next. The pool committee offered to change out the sand themselves. The board decided to hold off on changing the sand until next year.</p>



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Village and MPD Intergovernmental Agreement Negotiations	Garber stated Mayor Cummings had asked if a meeting could be set up between the Village lawyer, Park lawyer, as well as himself and a Park board representative. Smith stated she would like to attend, and this meeting will be coordinated soon.
Unemployment Bill	The bill for Illinois unemployment charges for three months was presented to the board. It was discussed that this expense would need to be taken from the maintenance wages portion of the budget for the upcoming season.

Action Items

Pool Chemicals Quote	Ray made a motion to retroactively approve the payment to Spear Corporation for pool chemicals in the amount of \$6,545.00. Udell seconded. All voted in favor. Motion passed.
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Executive Session

Motion to Enter Executive Session	<p>Ray made a motion to enter Executive Session at 7:46 p.m. under Section 2(c) of the Open Meetings Act to discuss (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.</p> <p>Udell seconded the motion. All voted in favor. Motion passed.</p>
Motion to Leave Executive Session	Ray made a motion to leave the Executive Session at 8:01 p.m. Udell seconded the motion.
Vote on Executive Session Items	No vote needed.

Adjournment

	Wagner made a motion to adjourn at 8:01 p.m. Ray seconded the motion. All voted in favor. Motion passed.
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Renee Udell, Vice President

Katie Garber, Secretary